



## Director of Housing Policy

### **About the NC Housing Coalition**

For more than 30 years, the North Carolina Housing Coalition's mission has been to ensure that every North Carolinian has a home in which to live with dignity and opportunity. The Coalition convenes, resources, and mobilizes affordable housing stakeholders to shift the statewide conversation about housing need in order to accomplish long-term systems change at all levels of government.

North Carolina Housing Coalition is an equal opportunity employer and does not discriminate on the basis of race, religion, sex, gender identity, age, national or ethnic origin, disability, sexual orientation or marital status.

### **Position Overview**

The Director of Housing Policy is responsible for forwarding the Coalition's mission by assisting the Coalition in setting its housing policy agenda and priorities, resourcing our network of stakeholders with the most up-to-date housing policy news and research, and mobilizing Coalition stakeholders to achieve lasting systems change. This position will work very closely with the Executive Director.

### **Responsibilities include, but are not limited to:**

- Build and direct ambitious and effective advocacy strategies that incorporate legislative advocacy, community organizing, and public education;
- Represent the Coalition at the North Carolina General Assembly and other units of government in coordination with the government relations team;
- Design and release timely communications that educate and mobilize stakeholders on affordable housing issues through the website, social media, bi-weekly newsletter, action alerts, and public education materials;
- Build and maintain relationships with stakeholders in order to better coordinate policy, advocacy, and research activities in the state around affordable housing;
- Serve as the Coalition's key liaison for all advocacy activities, ensuring timely and professional communications with stakeholders and organizations across the state;
- Work with the Policy Committee of the board of directors and Coalition membership to set the policy agenda and priorities each year;
- Plan, coordinate, and promote all advocacy and legislative events, including the creation of an annual state legislative event;
- Lead organization's Energy Efficiency for All work in coordination with partners;
- Assist in administrative tasks to support the mission of the Coalition as assigned.

**Desired Qualifications:**

- Degree in a field related to affordable housing/community and economic development preferred, and/or significant experience working at the local government level in housing/community development;
- Significant experience in public policy advocacy and coalition building;
- Demonstrated ability to proactively build relationships with diverse audiences, public officials, media, etc.
- Ability to communicate complex information, research, and technical details to a variety of different audiences and partners, both verbally and in writing;
- Excellent administrative and project management skills;
- Ability to do overnight travel occasionally across the state or the country; and
- Deep commitment to equity as a fundamental value of their work, particularly racial equity.

**Time and Compensation:**

- Regular, full-time; and
- Salary range starts at \$55,000, based on experience and ability.

**If interested:**

Please send a resume, references, and a cover letter about your career goals to [sgunter@nchousing.org](mailto:sgunter@nchousing.org) with the subject line “Job Applicant.”